

OFFICE OF THE RETURNING OFFICER FOR ELECTION OF OFFICE

BEARERS AND EXECUTIVE COMMITTEE MEMBERS

HANDBALL FEDERATION OF INDIA-2022-25

Address: Suit No. 4 Circuit House, Near Rajiv Chowk, Delhi Road,
Rohtak, Haryana-124001

Email-hfielection2022@gmail.com

[Prem Singh Hooda]
Returning Officer
Phoneno:9813351331

Dated:23 July,2022

To,

**The Presidents/ General Secretaries of all
Affiliated State Associations/Units,
Handball Federation of India.**

**Notice For Election of Office bearers & Members of Executive committee,
2022-25**

The Hon'ble District Registrar of Societies, Rohtak in his order memo no. DIC/RTK/F&S/1362 Dated 08-07-2022 has directed as under:-

"Accordingly, now in compliance of the order dated 5.7.2022 issued in appeal no. 449/RGHS OF 2021 by Registrar General of Societies, Haryana by exercising powers conferred under section 39(10) of HRRS Act 2012 and rules framed there under, Dr. Karan Singh (Retd. Associate Professor) Friend Colony Gali No. 02, Kharkari Road , Bhiwani , Haryana is hereby appointed as administrator of Handball Federation of India for a period of 3 months or formation of new governing body whichever is earlier to got the elections of the society conducted as per provisions of HRRS Act 2012 with retrospective effect from 8.7.2022. He will also manage the affairs of the society for the intervening period"

2. Further, Notice is hereby given to all affiliated State Association of Handball Federation of India to conduct election of Office bearers and Executive Committee members of the Handball Federation of India as per the following schedule and in accordance with the Constitution of the Handball Federation of India and Haryana Registration and regulations of Societies act, 2012 (copies of the said Constitution and Haryana act, 2012 may be seen from the website of the HFI (www.handballfederationofindia.com, haryanaindustries.gov.in) and National Sports Development Code and rules, regulations and model election guidelines evolved by the Ministry of Youth Affairs and Sports, Government of India (copy of the said guidelines may be seen from the website of the Ministry of Youth Affairs and Sports, Government of India <http://vas.nic.in/sports/national-sports-development-code-india-2011>).

3. (a) As Per Articles 7 of the constitution of the Handball Federation of India (hereinafter referred to as 'HFI'), the Executive Committee of HFI, shall consist of 14 (Fourteen) Office Bearers and 7 (Seven) Executive Members elected by the General Council of HFI.



3. (b) The 21 (Twenty one) Office Bearers and Members Shall be as follow:-

- (i) President 1(one)
- (ii) Sr. Vice President 1(one)
- (iii) Vice Presidents 5(Five) (One from each- zone and out of which one shall be lady)
- (iv) Secretary General 1(one)
- (v) Joint Secretaries 5(Five) (One from each- zone and out of which one shall be lady)
- (vi) Hony. Treasurer 1(one)
- (vii) Executive Committee Members 7 (Seven) (Out of which two shall be reserved for Ladies and one shall be International Players)

4. Election shall be held at the Annual General Meeting (AGM) on 14th August, 2022, strictly in accordance with the Constitution of the Handball Federation of India, Haryana Registration and regulations of Societies act, 2012 and National Sports Development Code and rules, regulations and model election guidelines issued by the Ministry of Youth Affairs and Sports, Government of India.

5. Office Bearers and members of Executive Committee of HFI shall be elected by secret ballot.

5.(a) Each Affiliated Association, shall have two votes at the election of the office bearers and Executive Committee Members. For the purposes above, each affiliated Association shall be represented by two representatives duly authorized by the Administrator, HFI.

6. Shri Prem Singh Hooda, Retired. District Sports and Youth Affairs Officer, has been appointed as Returning Officer to conduct the election of Office Bearers and Executive Committee members of HFI 2022-25.

7. The SCHEDULE of the election to the Office Bearers and Members of Executive Committee of Handball Federation of India is as follows: -

SCHEDULE

1.	As per list submitted to Returning Officer By The Administrator of HFI on 23 July, 2022, In Form 1	23 rd July, 2022 (Saturday)
2.	Period for filing of nomination in Form-2 (Procedure explained at item No.9 of this notice)	09 th August (Tuesday) to 10 th August 2022 (Wednesday) between 2:00pm to 5:00pm
3.	Publication of list of nominated candidates by the Returning Officer in Form-3	10 th August 2022 (Wednesday) at 6:00 PM
4.	Scrutiny of nominations by the Returning Officer (In person or through online via Video Conferencing in which all the members of Electoral college OR their agents shall be present, if they so desire)	11 th August (Thursday) at 3:00 pm
5.	Publication of list of validly nominated candidates by the Returning Officer in Form-4	11 th August 2022 (Thursday) after completion of scrutiny process



6.	Period for withdrawal of candidatures in Form-5 (In person or through online via mail in which all the Members of Electoral college OR their agents shall be present, if they so desire)	12 th August 2022 (Friday) between 11.00 am to 3:00 pm
7.	Publication of the final list of contesting candidates in Form-6	12 th August 2022 (Friday) at 6:00 pm
8.	Date of poll, if necessary	14 th August (Sunday) from 11.00 am to 2:00 pm
9.	Counting of votes	14 th August 2022 (Sunday) at 2:30 pm
10.	Declaration of results	14 th August (Sunday) after Completion of counting

8. The nomination of a candidate for election as Office Bearers or a member of Executive Committee shall be proposed by one of the representatives of member states/Union Territories whose name is included in the Electoral College list in **Form 1** and also subscribed by 1 (one) such representative as seconder.
9. Each candidate shall be entitled to be nominated by not more than 2 (two) nomination papers.
10. Each nomination paper shall be delivered personally to the Returning Officer in person OR through Online mode via Mail as per the Schedule mentioned above. The facility for delivering nomination paper by the candidate himself/herself in person to the R.O shall be for those members who resides in Rohtak OR nearby area and the members who resides outside Rohtak should deliver nomination papers through online via Mail. The members who resides

outside Rohtak or Nearby area and who wish to file nomination in person should also file nomination papers on fixed date and time to the R.O. Submission of Online nomination via Mail shall be available as a special case because of COVID-19 Pandemic.

11. No person shall be eligible to nominate more than one candidate for the same post, either as proposer or seconder; and, if he so does, his/her signature on the nomination paper delivered in point of time to the returning officer shall be deemed to be inoperative.

12. No person shall be permitted to withdraw his/her name as proposer/seconder, once the nomination paper subscribed by him/her has been delivered to Returning Officer.

13. At the scrutiny of nominations, each candidate or one of his/her authorized representative shall have the right to be present and raise any objection in relation to nominations of the candidate for the post for which he/she has filed his/her nomination.

14. On the day of scrutiny, the Returning Officer in his Office shall scrutinize each nomination paper, one by one, received by him in person or through online via Mail and determine its validity or otherwise.

15. At the scrutiny of nominations, each candidate or one of his/her authorized representative shall have the right to be present in person OR through Mail and raise any objection in relation to nomination of a candidate for the post

for which he/she has filed his/her nomination. As soon as may be after the scrutiny of all nomination papers has been completed by him, the Returning Officer shall prepare a list of validly nominated candidates in **Form 4**, and post it on the website of HFI; Contesting Candidates can take a copy from the Returning Officer.

16. Each candidate whose nomination has been found valid on scrutiny, shall be entitled to withdraw his/her candidature in person or through mail on 12th August 2022 (Friday) between 2.00 p.m. and 5.00 p.m.

17. Notice of withdrawal of candidature shall be submitted in **Form 5**, in person or through Online via Mail either by the candidate himself/herself or by a person duly authorized by him/her in writing.

18. Notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.

19. The Returning Officer shall accept the notice of withdrawal if he is satisfied as to the genuineness of the notice.

20. As soon as may be after the withdrawal of nominations, the Returning Officer shall prepare the final list of contesting candidates in **Form-6**, display a copy of the said list in conspicuous place in his office and websites of HFI and also furnish a copy of the same to each of the candidates/their authorized representatives, if they so demand.

21. The names of the contesting candidates in **Form 6** shall be arranged, for each post, in alphabetical order according to English alphabets.

22. Where the number of contesting candidates for any post, in **Form 6** is equal to the number of posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those posts, and it shall not be necessary to take a poll for election to such post.

23. Where the number of contesting candidates for any post, in **Form 6** is more than the number of posts to be filled, a poll shall be taken by secret ballot for those posts remaining unfilled.

24. The ballot papers for these posts remaining unfilled shall be in **Form 7 to Form 13** to be made individually for each post.

25. The names of contesting candidates on the ballot papers shall appear in the same order as in **Form 6**.

26. Each contesting candidate can nominate one person, (If he/ she so desires), only from among the list of Authorized Representatives (Form 1), to be present at the Poll (Polling station).

27. At the poll, each authorized representative of Affiliated Association and whose name is included in the Electoral College list in **Form 1**, shall be entitled to

- a. cast one vote for each of the posts remaining unfilled, where only one such seat is to be filled.
- b. Cast as many Votes as are the no. of seats to be filled for any post, where more than one seat is to be filled.

28. In case any voter casts his/her vote for more than the candidate, or candidates to be elected from any post, his/her vote for that post shall be invalid.

29. Each voter shall be required, before he is supplied with a Ballot paper, to give his/her signature on the authenticated copy of the Electoral College list in **Form 1** used by the Returning Officer for taking the poll.

30. The voter shall record his/her vote on the ballot paper in secrecy in a voting compartment specially provided for the purpose at the polling station.

31. The voter shall record his/her vote on the ballot paper by placing a tick mark (✓) against the name of the candidate of his/her choice, and any other mark, like (x) etc. or word, placed on the ballot paper by him/her shall render the ballot paper liable to rejection.

32. The tick mark (✓) to indicate the vote shall be placed by the voter only by means of articles specifically provided for the purpose by the Returning Officer, and a ballot paper marked otherwise by means of any pen, ball point pen, etc. by the voter shall render the ballot paper liable to rejection.

33. The ballot paper marked by a voter shall be deposited by him/her in a ballot box specially prepared and sealed by the Returning Officer and placed at such a conspicuous place in the polling station that it shall be constantly visible to all present in the polling station.

34. The Returning Officer shall close the poll at the appointed hour; however, all those voters who are present at the polling station at the appointed closing hour shall be entitled to vote even if the poll proceedings have to be continued for some more time.

35. After all the voters, referred to above, have voted, the Returning Officer shall close the ballot box and shall not permit thereafter any person to vote.

36. The Returning Officer shall take up the counting of votes as soon as may be

after the polling is closed.

37. Each contesting candidate can nominate one authorized representative and he/she shall be entitled to be present at the place of counting of votes.

38. The Returning Officers shall take up the counting of votes, post-wise.

39. Each ballot paper on which a vote _____ has been recorded, as mentioned above, shall be treated as one vote for the candidate for whom it has been validly marked; and if any ballot paper has been marked in violation of any of the aforesaid provisions shall be rejected by the Returning Officer.

40. The votes validly cast for each of the contesting candidates shall be counted post-wise, and recorded in the descending order of the votes so cast for each candidate in **Form 14**.

41. The Returning Officer shall thereafter ascertain the result of counting and the candidates who have secured the maximum no. of votes in the said descending order, post-wise, equal to the no. of seats to be filled for each post, shall be deemed to have been duly elected to those posts.

42. The names of contesting candidates who shall be deemed to have been elected at the election, as per mentioned above, shall be declared as having been duly elected to their respective posts, by the Returning Officer at the General Meeting (GM) in the **Form 15**.

43. If any person/affiliated association have any complaint, regarding this election, may contact to the Returning Officer and give in writing in the name of _____ Returning Officer OR
cansend it through email of the Returning Officer (hfierelection2022@gmail.com).

44. The venue for all activities mentioned in Item Nos. 1 to 9 in the Schedule above, shall be the Office of the Returning Officer, **Suit No. 04, Pwd Circuit House, Near Rajiv Chowk, Delhi Road, Rohtak, Haryana-124001**.

45. This may kindly be noted that all disputes are subject to the jurisdiction of the courts of Punjab & Haryana only.

46. The venue for taking the poll, if any, counting of votes and declaration of results mentioned in Items No. 10 to 12 in the Schedule above, is as under:-

Circuit House, Near Rajiv Chowk, Delhi Road, Rohtak, Haryana-124001

Place: Rohtak
Dated: 23/07/2022

 23/7/2022

[Prem Singh Hooda]
Returning Officer and Retd. District Sports and Youth
Affairs officer.

HANDBALL FEDERATION OF INDIA
Election of Office Bearers and Executive Committee Members 2022-25
FORM 1

The Returning Officer for
Election of Office Bearers and
Members of Executive Committee of the
Handball Federation of India, 2022

Subject: - Nomination of representative to participate in the election of office bearers and members
of Executive Committee of the Handball Federation of India, 2022-25

Sir,

The _____ (name of the affiliated State/Union Territory Association)
hereby nominates the following members to participate on its behalf as its representative in the election of
office bearers and member of Executive Committee of the Handball Federation of India, 2022.

S.No.	Name of the Affiliated State/Union Territory Association	Name of Authorized Representative	Address and telephone number of Authorized Representative
1.			

Administrator HFI

Place:

Date:

HANDBALL FEDERATION OF INDIA

Election of Office Bearers and Executive Committee Members 2022-25
FORM 2

NOMINATION PAPER FOR ELECTION

AS _____ (NAME OF THE POST)

To

The Returning Officer for election of
Handball Federation of India,
Suit No. 04, Pwd Circuit House,
Near Rajiv Chowk, Delhi Road, Rohtak,
Haryana-124001.

We _____ nominate
Shri/Smt./Ms. _____,
_____ (name & address
of candidate), whose name is entered at Sl. No. _____ in the Electoral College list for the above
mentioned post.

(2) Our particulars are given below:-

	Name	Name of Affiliated Association	Sl. No. in the electoral Col- lege list	Signature
Proposer				
Secunder				

I, the candidate above named, do hereby give my assent to my nomination for the above post.

Name of the Candidate _____

Name of Affiliated State/Union Territory Association _____

Sl. No. in the electoral College list _____

Signature _____

HANDBALL FEDERATION OF INDIA

Election of Office Bearers and Executive Committee Members 2022-25
FORM 5

NOTICE OF WITHDRAWAL OF CANDIDATURE FOR
ELECTION AS _____ (NAME OF THE POST)

To

The Returning Officer for election to
Handball Federation of India,

I, the validly nominated candidate, do hereby give my notice of withdrawal of candidature
for the above post.

Name of the Candidate _____

Name of authorized State/Union Association _____

Sl. No. in the electoral Collegelist _____

Signature _____

HANDBALL FEDERATION OF INDIA
Election of Office Bearers and Executive Committee Members 2022-25
FORM 7
BALLOT PAPER

Name of Post	Names of candidates		Mark vote here by placing tick (√) mark.
President(1)	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		

- N.B.** (1) Place tick mark (√) against the name of only one candidate for the post of President.
- (2) DONOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.

[Prem Singh Hooda]
 Returning Officer

HANDBALL FEDERATION OF INDIA

Election of Office Bearers and Executive Committee Members 2022-25

FORM 8

BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (√) mark.
Sr. Vice-President(1)	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
	13	
	14	

N.B.(1) For the purpose of filling 1 (one) seat of Sr. Vice-Presidents, each voter can cast up to 1 (one) vote by placing tick marks (√) for the above mentioned 1 (one) seat of Sr. Vice President.

- (2) DONOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ballpoint pen, etc. shall render your ballot paper liable to rejection.
- (4) In case, votes are cast for more than 1 (one) candidates, all votes shall be liable to rejection.

[Prem Singh Hooda]
Returning Officer

HANDBALL FEDERATION OF INDIA
Election of Office Bearers and Executive Committee Members 2022-25
FORM 9
BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (√) mark.
Vice-President(5)	1	
	2	
	3	
	4	
	5	
	6	
	7	
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	9	
	10	
	11	
	12	
	13	
	14	

- N.B.(1)** For the purpose of filling 5 (Five) seats of Vice-Presidents, each voter can cast up to 5 (Five) votes by placing tick marks (√) for the above mentioned 5 (Five) seats of Vice Presidents.
- (2) DONOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
 - (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ballpoint pen, etc. shall render your ballot paper liable to rejection.
 - (4) In case, votes are cast for more than 1 (one) candidates, all votes shall be liable to rejection.

[Prem Singh Hooda]
 Returning Officer

HANDBALL FEDERATION OF INDIA

Election of Office Bearers and Executive Committee Members 2022-25

FORM 10 BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (✓) mark.
Secretary General(1)	1	
	2	
	3	
	4	
	5	
	6	
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	8	
	9	
	10	
	11	
	12	
	13	
	14	

- N.B.(1)** For the purpose of filling 1 (one) seat of Secretary General, each voter can cast up to 1 (one) vote by placing tick marks (✓) for the above mentioned 1 (one) seat of Secretary General.
- (2) DONOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
 - (3) Place tick mark (✓) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ballpoint pen, etc. shall render your ballot paper liable to rejection.
 - (4) In case, votes are cast for more than 1 (one) candidates, all votes shall be liable to rejection.

[Dr. Prem Singh Hooda]
Returning Officer

HANDBALL FEDERATION OF INDIA

Election of Office Bearers and Executive Committee Members 2022-25

FORM 11

BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (√) mark.
Joints secretaries (5)	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	
	11	
	12	
	13	
	14	

N.B.(1) For the purpose of filling 5 (Five) seats of Joints secretaries, each voter can cast up to 5 (Five) votes by placing tick marks (√) for the above mentioned 5 (Five) seats of Joints secretaries.

- (2) DONOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ballpoint pen, etc. shall render your ballot paper liable to rejection.
- (4) In case, votes are cast for more than 1 (one) candidates, all votes shall be liable to rejection.

[Prem Singh Hooda]

Returning Officer

HANDBALL FEDERATION OF INDIA

Election of Office Bearers and Executive Committee Members 2022-25
FORM 12
BALLOT PAPER

Name of Post	Names of candidates		Mark vote here by placing tick (√) mark.
Treasurer (1)	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		
	11		
	12		
	13		
	14		

- N.B.(1)** For the purpose of filling 1 (one) seat of Treasurer, each voter can cast up to 1 (one) vote by placing tick marks (√) for the above mentioned 1 (one) seat of Treasurer.
- (2) DONOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
 - (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ballpoint pen, etc. shall render your ballot paper liable to rejection.
 - (4) In case, votes are cast for more than 1 (one) candidates, all votes shall be liable to rejection.

[Pramsingh Hooda]
 Returning Officer

HANDBALL FEDERATION OF INDIA

Election of Office Bearers and Executive Committee Members 2022-25

FORM 13 BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (✓) mark.
Executive Committee Member (7)	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	

- N.B.**
- (1) For the purpose of filling 7 seats of Members of Executive Committee each voter can cast upto 7 votes by placing tick marks (✓) for the above mentioned 7 seats of Members of Executive Committee.
 - (2) DO NOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
 - (3) Place tick mark (✓) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.
 - (4) In case, votes are cast for more than 1 (one) candidate, all votes shall be liable to rejection.

[Prem Singh Hooda]
Returning Officer

HANDBALL FEDERATION OF INDIA

Election of Office Bearers and Executive Committee Members 2022-25

FORM 14

RESULT OF COUNTING OF VOTES

Name of Post	Name(s) of Elected candidate(s)
President (1)	
Sr. Vice-President (1)	
Vice Presidents (5)	
Secretary General (1)	
Joint Secretaries (5)	
Treasurer (1)	
Executive Members (7)	

[Prem Singh Hooda]
Returning Officer

GOIMYAS Observer

IOA Observer

HANDBALL FEDERATION OF INDIA
Election of Office Bearers and Executive Committee Members 2022-25
FORM 15
DECLARATION OF RESULTS

I, the Returning Officer for the above elections, hereby declare, in accordance with the provisions of the Constitution of Handball Federation of India, the following candidates as duly elected to the post(s) mentioned against their names :-

Name of Post	Name(s) of Elected candidate(s)
President (1)	
Sr.-Vice-President (1)	
Vice Presidents (5)	
Secretary General (1)	
Joint Secretaries (5)	
Treasurer (1)	

Executive Members (7)	

[Harbans Singh]
Returning Officer

GOIMYAS Observer IOA Observer